

## Report on Use of Capacity Enhancement Grant for 2016-2017

**Name of School: Tsung Tsin Christian Academy**

**No. of operating classes: 29**

Task Area	Implementation Plan	Benefits Anticipated	Resources Required	Time Scale	Evaluation	Person-in-charge
<ul style="list-style-type: none"> <li>● Enhancing the learning effectiveness of students</li> <li>● Supporting English subject development</li> </ul>	To employ 1 English TA	<ul style="list-style-type: none"> <li>● To teach English remedial classes</li> <li>● To help data entry and filing records</li> <li>● To help substituting classes</li> <li>● To invigilate the UT and examination</li> <li>● To assist teachers to carry out the English curriculum</li> </ul>	\$209,842	1 year	<ul style="list-style-type: none"> <li>● Teachers' non-teaching workload had been reduced with the help of an English TA</li> <li>● English TA was requested to arrange the study rooms instead of remedial classes before UT &amp; exams. Students involved got well-prepared and found helpful</li> </ul>	Miss Chung Ka Yan
<ul style="list-style-type: none"> <li>● Enhancing the learning effectiveness of students</li> <li>● Supporting Mathematics subject development</li> </ul>	To employ 1 Mathematics TA	<ul style="list-style-type: none"> <li>● To teach Mathematics remedial classes</li> <li>● To help data entry and filing records</li> <li>● To help substituting classes</li> <li>● To invigilate the UTs and examinations</li> <li>● To assist teachers to carry out the English curriculum</li> </ul>	\$224,925	1 year	<ul style="list-style-type: none"> <li>● Teachers' non-teaching workload had been reduced with the help of a Mathematics TA</li> <li>● S1 remedial classes had been arranged. Most students from the classes got improvement and performed satisfactory in the UTs and Exams</li> </ul>	Miss Cheung Wing Man
IT in learning and teaching	To employ 1 IT assistant	<ul style="list-style-type: none"> <li>● To help with the day-to-day administration, operation and management of the IT &amp; AV Equipment</li> </ul>	\$223,770	1 year	<ul style="list-style-type: none"> <li>● Apart from the routine maintenance in I.T. and AV facilities, the I.T. assistant assists teachers to conduct learning activities with mobile devices and he also responsible for maintaining the setting procedures as well as the loan records for the mentioned devices</li> <li>● Systematic loan and maintenance record were implemented</li> </ul>	Mr. Kwan Wai Kin

Total: \$ 658,537