

Tsung Tsin Christian Academy

基督教崇真中學

Application Guidelines for Secondary Two to Five Admissions (2022/2023)

中二至中五入學申請須知 (2022/2023)

Thank you for your interest in Tsung Tsin Christian Academy. Places are available from following form:

歡迎報考基督教崇真中學。本校現接受以下級別的插班申請:

- S.2
- S.3
- S.4
- S.5 (IAL Curriculum)

1. TTCA accepts online applications for admissions ONLY. Please submit ONE application per child.

基崇只接受網上申請，每位申請人只限提交一次申請。

2. Basic Information 基本資料

a.	Application Period 報名日期	13 June, 2022 (Monday) to 19 July, 2022 (Wednesday) 2022年6月13日(一)至2022年7月19日(二)
b.	Admission Examination 筆試日期	2022年7月23日(六)上午九時正至下午十二時三十分 9:00 a.m – 12:30 pm on 23 July, 2022 (Saturday)
c.	Interview Dates 面試日期	Shortlisted applicants will be invited to attend admission interview on or before 3 August 2022. 獲遴選的申請人將在8月3日或以前 被邀請出席入學面試。
d.	Announcement of Results 結果公佈日期	On or before 5 August 2022. 8月5日或以前

3. Online Application 網上報名

a. Parents or guardians should ensure that all information provided is accurate and complete. Please be reminded to upload the required documents listed as follows:

請家長或監護人正確須及完整地填寫表格內各項資料，並按照申請須知上載有關文件：

- A recent photo of the applicant
學生近照
- HKID Card / Passport
香港身份證 / 護照
- Academic reports of each term in the last two academic years
最近兩年各學期學生成績表副本
- At most 4 diplomas / certificates of special skills and achievement awards (if any)
最多4項課外活動、服務及其他特別才藝之文憑/證書、獎狀副本(如有)

b. Non-local applicants are advised to read Point 8(c) and Point 9 carefully.

非本地申請人請細閱第8點(c)及第九點

c. You are advised to save the school's Admission Team email address (admission@ttca.edu.hk) to your contact list to avoid emails from us going into spam.

請將本校（收生組）的電郵地址（admission@ttca.edu.hk）加入 台端的聯絡人名單，以免系統發出之郵件被置於雜件箱中。

d. It is the applicant's responsibility to provide an accurate and valid email address for correspondence. If you do not receive the application confirmation email after submitting the application, please contact the Admissions Team by email (admission@ttca.edu.hk) within 3 working days.

申請人須確保所提供的電郵地址正確及有效以作聯絡之用。如在遞交報名表格後，沒有收到申請確認電郵，請於三個工作天內以電郵聯絡本校收生組，電郵地址：admission@ttca.edu.hk。

e. All personal data provided will be treated in strict confidentiality and used for admissions-related purposes by the school only. Information will be destroyed once the admission procedure is completed.

所有個人資料只會用作申請入讀本校或註冊程序用途，有關資料會於整個入學申請流程完成後全數銷毀。

4. Application Fee 申請費用

a. Application Fee: HK\$100 (non-refundable and non-transferable)

申請費用港幣一百元正（不設退款及不可轉讓）。

b. Payments should be made by credit card through the e-Application System for S.2 – 5 Admissions.

家長需透過網上申請平台（e-Application System for S. 2 - 5 Admissions）以信用卡繳交報名費。

c. Failure to settle the payment would render the application unsuccessful.

未能成功繳付費用之申請將被視為無效，敬請留意。

5. Admissions are assessed based on the following criteria 收生評估所涵蓋的範疇如下：

- Admission Examination and Interview Performance

入學試及面試表現

- Academic results

申請者學業成績

- ECA participation and community services

課外活動的參與及社區服務

6. Admission Examination and Admission Interview 筆試及面試

a. The S.2 to S.4 Admission Examination will include Chinese Language, English Language and Mathematics

中二至中四的筆試將包括中國語文、英國語文及數學。

b. The S.5 (IAL Curriculum) Admission Examination will include English Language and selected subject.

中五（IAL 課程）的筆試將包括相關選修科中四知識（心理學除外）。

c. Please note that the admission examination, interview date and time cannot be modified. Thank you for your understanding.

學校並不接受更改筆試、面試日期及時間，敬請原諒。

7. Admission Results 申請結果

- a. Successful candidates will be notified by phone.

獲取錄之學生將透過電話通知。

- b. Parents of successful applicants are required to complete the registration process in person at the school and settle the tuition deposit by the due date. Applicants who fail to do so would be deemed to have given up the school place allocated

一經取錄，家長必須於指定時間內到本校辦理註冊手續及繳交留位費，否則將視作放棄學位論。

8. Tuition fees and scholarships 學費及獎學金

- a. S.2 to S.5 tuition fees should be settled in 10 monthly installments. The tuition fees for the 2022-2023 academic year are currently pending review. The current tuition fee for S.2 to S.5(IAL) in the academic year 2021-2022 are as follow:

中二至中五學費分十期繳費，下表為二零二一/二零二二年度學費，二零二二/二零二三年度學費仍待審批。

Form 年級	2021 - 2022 學費
S.2 to S.4 中二至中四	HK\$38,000
S.5 (IAL curriculum) 中五 (IAL 課程)	HK\$47,500

- b. The school authority will grant scholarships to diligent students and bursaries to students with financial difficulties.

校方設立獎學金予勤奮向學及助學金予經濟困難之學生。

- c. Non – local students may be charged a different fee. Please contact the school for school for further information.

如學生並非香港永久居民，學費或有所不同，請致電本校查詢學費及詳情。

- d. The application forms for fee remission can be obtained from the school General Office, or downloaded from the school website (<http://www.ttca.edu.hk>) ‘Useful Information’.

學生資助計劃申請表可向本校校務處索取，或登入基督教崇真中學網頁

(<http://www.ttca.edu.hk>) “Useful Information” 下載申請表格。

9. Non-local Applicants 非本地申請人

- a. Applicants should enclose the following in their applications:

非本地申請人需連同下列文件一併繳交：

- A photocopy of the approval from the Director of Immigration for the purpose of study
獲入境事務處處長批准入學的證明文件影印本
- A photocopy of a valid travel document showing the permitted duration of stay in Hong Kong
註明在港逗留期限的有效旅行證件影印本

- b. Applicants holding a Form of Recognizance will be considered on a case-by-case basis. Applicants will not be admitted until the school receives confirmation of admission from the Senior School Development Officer and Director of Immigration.

如申請人持有擔保書，校方將因應個別情況審批其申請。除非得到高級學校發展主任及入境事務處處長的證實可取錄申請人入學，否則校方不會接納其申請。